

**AGENDA**  
**TOWN BOARD MEETING**  
TOWN OF GLENVILLE  
18 GLENRIDGE ROAD  
**MARCH 6, 2013**  
7:30 P.M.  
[www.townofglenville.org](http://www.townofglenville.org)

**Supervisor:**  
Christopher A. Koetzle  
**Council Members:**  
**Deputy Supervisor**  
Alan Boulant  
John C. Pytlovany  
Sid Ramotar  
Gina M. Wierzbowski

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Town Council Reports
5. Privilege of the Floor
6. Supervisor's Comments to the Board
7. Resolution accepting the Glenville Wellfield Protection Committee's report entitled "Advisory Report on Protection of the Glenville Well-Field".

*Sponsored by: Gina Wierzbowski, Town Councilwoman*  
*Submitted by: Kevin Corcoran, Town Planner*

**RESOLUTION NO.7**

**Moved by:**  
**Seconded by:**

**WHEREAS**, on January 4, 2012 the Town Board of the Town of Glenville appointed the Glenville Wellfield Protection Committee (WPC), a Committee consisting of seven members, and scheduled to meet on a monthly basis; and

**WHEREAS**, prior to appointment of the WPC, the Committee had been meeting informally as a study group since the spring of 2011; and

**WHEREAS**, as articulated in the Town Board resolution appointing the Committee on January 4, 2012, the WPC's mission and goals are as follows:

**Mission:** To identify potential threats to the Town of Glenville Water Supply and to develop strategies and programs that can be applied to minimize or eliminate these threats.

**Goals:** 1) Identify, consolidate and make available relevant studies and data on the Town's water supply system.

- 2) Educate Glenville residents and property owners about the Town's water supply system and articulate what residents and property owners can do to minimize contamination of our water supply.

- 3) *Develop a fruitful relationship with key landowners, stakeholders, and decision-makers in an effort to minimize threats to the Town's drinking water.*
- 4) *Consider alternative water supply sources for the Town and identify options for intermunicipal connections.*
- 5) *Identify funding sources that can be tapped in order to pursue the Committee's mission and goals;*

*and*

**WHEREAS,** *following a year-long series of meetings of the Committee; the hosting of several individuals from regulatory agencies involved in management of public water supplies, flooding, and the Mohawk River/NYS Barge Canal and its series of locks; attendance at conferences and workshops on Mohawk River flooding and the management of the Canal locks; and research of a variety of data and publications on these same subjects, the WPC has produced a series of recommendations to address vulnerabilities of the Town of Glenville Wellfield; and*

**WHEREAS,** *the Committee's recommendations, as well as narrative, data, and graphics supporting the recommendations, are embodied in a report by the Committee entitled "Town of Glenville Advisory Report on Protection of the Glenville Well-field," dated February, 2013;*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Town Board of the Town of Glenville hereby accepts with gratitude the advisory report of the Wellfield Protection Committee; and*

**BE IT FURTHER RESOLVED,** *that the Wellfield Protection Committee, which has been re-appointed to continue serving through the 2013 calendar year, is hereby charged with continuing pursuit of its mission and goals, with particular focus on implementation of the Committee's various recommendations, detailed in the February, 2013 Advisory Report.*

**Ayes:**

**Noes:**

**Absent:**

**Abstentions:**

#### ***Motion Carried/Defeated***

*Town Board Decision on March 6, 2013*

8. Resolution authorizing the Supervisor to enter into an agreement with Bonadio & Co., LLP, 6 Wembley Court, Albany, NY to provide the audit of the town's general purpose financial statements and if required, the single audit for the year ended December 31, 2012.

*Sponsored by: Christopher A. Koetzle, Town Supervisor*

*Submitted by: Jason Cuthbert, Town Comptroller*

#### **RESOLUTION NO. 8**

**Moved by:**

**Seconded by:**

**WHEREAS**, over the past several years, the Town of Glenville has hired a certified public accounting firm to complete Audits of the Town's Financial Statements; and

**WHEREAS**, this audit is conducted in accordance with generally accepted auditing standards, the standards for financial audits contained in Government Auditing Standards; and

**WHEREAS**, for 2012 four bids for fixed prices for financial statement, single, court fund, town clerk, and tax collector audits for three years (2012-2014) were received from a request for quotes sent out to four CPA firms in the region; and

**WHEREAS**, the Bonadio & Co., LLP bid for 2012 of \$18,000 for the financial statement audit represented the lower price and a qualified bidder with over 35 years of experience; and

**WHEREAS**, Bonadio & Co., LLP has estimated for 2012 that \$2,000 will be the costs for the single audit that may be required due to the level of federally funded grants received in 2012; and

**WHEREAS**, Bonadio & Co., LLP has estimated for 2012 that \$2,000 will be the costs for a court fund audit and \$1,250 will be the costs for a town clerk or tax collector audit; and

**WHEREAS**, any audit of the court fund, town clerk, or tax collector will be undertaken solely at the Town's discretion; and

**WHEREAS**, the 2013 budget for appropriations line 01.00.1320.4500 (Auditor - Fees for Services) has sufficient funds at \$26,750 for the financial statement, single, court fund, town clerk, and tax collector audits,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Supervisor to enter into an agreement with Bonadio & Co., LLP, 6 Wembley Court, Albany, New York, 12205, to provide the audit of the Town's general purpose financial statements and, if required, the single audit for the year ended December 31, 2012, and, if so desired, a court fund, town clerk, or tax collector audit, in the form of the N.Y. State Comptrollers' Annual update document; and

**BE IT STILL FURTHER RESOLVED** that the fees for this service shall be Eighteen Thousand Dollars (\$18,000) for the financial statement audit, Two Thousand Dollars (\$2,000) for the single audit, Two Thousand Dollars (\$2,000) for a court fund audit, and One Thousand Two Hundred Fifty Dollars (\$1,250) for a town clerk or tax collector audit, with all fees charged to account 01.00.1320.4500 (Auditor - Fees for Services).

**Ayes:**

**Noes:**

**Absent:**

**Abstentions:**

**Motion Carried/Defeated**

*Town Board decision on March 6, 2013*

9. Resolution approving the Town Board minutes of the regular meeting held on February 20, 2013.

*Sponsored by: Sid Ramotar, Town Councilman*

*Submitted by: Linda C. Neals, Town Clerk*

**RESOLUTION NO. 9**

***Moved by:***

***Seconded by:***

***BE IT RESOLVED***, that the minutes of the regular meeting held on February 20, 2013 are hereby approved and accepted as entered.

***Ayes:***

***Noes:***

***Absent:***

***Abstentions:***

***Motion Carried/Defeated***

*Town Board decision on March 6, 2013*

10. New Business